

PROCUREMENT



What is PRAG?

Practical Guide to Contract Procedures for EU External Actions (PRAG)

SERVICE CONTRACTS	SUPPLY CONTRACTS	WORKS CONTRACTS
<p>meant for studies, technical assistance, and are also used for audits or communication services.</p> <p>Award criteria: the best value for money! 20% price and 80% technical quality</p>	<p>the purchase, leasing, rental or hire purchase (with or without option to buy) of products.</p> <p>Award criteria: price! The cheapest technically compliant offer.</p>	<p>the execution, or both the execution and design of works – 'works' means the outcome of building or civil engineering works.</p> <p>Award criteria: price! The cheapest technically compliant offer.</p>



Which procedure to apply?

Apply the procedure according to the goods that need to be procured (services, supplies and works) and based on its contract value:

SERVICE CONTRACTS	<p>≥ EUR 300 000 International restricted or open tender procedure</p>	<p>< 300 000 EUR but >20 000 EUR Simplified procedure or Framework contracts BENEF 2013</p>	<p>≤ EUR 20 000 Single tender</p> <p>A payment may be made against invoice without prior acceptance of a tender if the expenditure is ≤ EUR 2 500</p>	
SUPPLY CONTRACTS	<p>≥ EUR 300 000 International restricted or open tender procedure</p>	<p>< EUR 300 000 but ≥ EUR 100 000 Local open tender procedure</p>		<p>< EUR 100 000 but > EUR 20 000 Simplified procedure</p>
WORKS CONTRACTS	<p>≥ EUR 5 000 000 International open tender procedure or International restricted tender procedure</p>	<p>< EUR 5 000 000 but ≥ EUR 300 000 Local open tender procedure</p>		<p>< EUR 300 000 but > EUR 20 000 Simplified procedure</p>



Which documentation to use?

<p>SINGLE TENDER Documentation (HU, SRB, EN) – provided by the Programme and available on its website</p> <p>PROCEDURES ABOVE THE SINGLE TENDER Documentation (EN) and rules provided by PraG</p>	<p>THE MAIN STEPS OF THE PROCUREMENT PROCEDURES</p> <ul style="list-style-type: none"> Publication* Shortlist* Tender launch Tenders received Evaluation Contract Award Contract Signature <p>* International restricted or open tender</p>	<p>CORE PRINCIPLES</p> <ul style="list-style-type: none"> Transparency Proportionality Fair competition Sound financial management Equal treatment and non-discrimination Avoidance of any conflict of interests Non-retroactivity <p>* International restricted or open tender</p>
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Good neighbours
creating
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